

PROOF OF RESIDENCY LETTER

[Date]

To Whom It May Concern,

My name is _____ [Writer's Full Name], and I
reside at _____ [Writer's Address]. I am writing
this letter to confirm that:

_____, [Resident Full Name], date of birth
_____, currently resides at:

_____ [Residence Address]
_____ [City, State, ZIP]

The Resident has lived at this address since _____ [Move-in Date].

My relationship to the Resident is: ___ Landlord ___ Property Manager ___ Homeowner (Resident
lives in my home) ___ Parent / Guardian ___ Employer ___ Other: _____

My personal knowledge of the Resident's residency at this address is based on:

_____ [E.g., "the
lease I executed with the Resident on [date]," "my daily observation of the Resident at the
address," "the Resident is my child and lives in my home"].

I have attached the following supporting documents (check all attached):

___ Copy of lease agreement
___ Copy of mortgage statement / deed
___ Copy of recent utility bill in writer's name
___ Copy of property tax statement
___ Copy of writer's government-issued ID
___ Other: _____

If you have any questions about this letter or need to verify the information provided, please
contact me at _____ [Phone] or _____ [Email].

I declare under penalty of perjury under the laws of the State of
_____ that the foregoing is true and correct to
the best of my knowledge.

Sincerely,

[Writer Signature]

[Writer Printed Name]

[Writer Address]

[Writer Phone] | [Writer Email]

NOTARY JURAT (OPTIONAL: complete only if the recipient requires a notarized letter; some states require their own jurat wording)

State of _____

County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____ [Writer Name], proved to me on the basis of satisfactory evidence to be the person who signed this letter in my presence.

Notary Public Signature: _____

My commission expires: _____

Notary Seal:

DISCLAIMER: This template is provided for informational purposes only and does not constitute legal advice. Misrepresenting residency for school enrollment, voter registration, or government benefits can be a crime.